

Town of Maple Grove

Building Guidelines – New Homes

1. Obtain, complete and submit *Zoning Setback and Sanitary Applications* to Manitowoc County Planning & Park Commission
4319 Expo Dr., Manitowoc, WI
Phone: 920-683-4185
2. Obtain and complete *WI Uniform Building Permit Application (Form SBD-5823)* from Wisconsin Department of Safety and Professional Services
3. If necessary, obtain and complete the *To Perform Work Within Right-of-Way Application* from the Town of Maple Grove. Form can be found on the Town website: maplegrovewi.gov
4. Obtain and complete the *Building Permit Application* from the Town of Maple Grove. Form can be found on the Town website: maplegrovewi.gov
5. Submit the following completed and/or approved items to the Town Clerk-Treasurer:
 - a. Copy of Sanitary Permit from Manitowoc County
 - b. Copy of Zoning Setback Permit from Manitowoc County
 - c. WI Uniform Building Permit Application
 - d. Maple Grove Building Permit Application
 - e. Maple Grove To Perform Work Within Right-of-Way Application, if needed
 - f. Completed Energy Worksheet
 - g. Plat Plan
 - h. 2 complete sets of building plans for site
 - i. Fee: \$1,100.00 Check payable to Town of Maple Grove
6. Once submitted, Building Inspector has ten (10) days to approve plans.
7. Upon Building Inspectors approval, an address will be obtained by the Town Clerk-Treasurer

Mary Jo Krahn,
Clerk-Treasurer
6302 Aspen Rd
Reedsville, WI 54230
920-905-3887

Scott Beining
Building Inspector
6940 Fairview Rd
Denmark, WI 54208
920-680-3376
scottbeining@gmail.com